

# Labour International Executive Committee (LIEC)

## Trade Union Liaison Officer

### Job Role

#### Who are we?

Labour International (LI) is the constituency party for UK Labour Party members living abroad.

LI has seen considerable changes in the last 5 years: a massive increase of membership from 700 to over 3,000 members and an increase of branches from 7 to 25 branches. The structure of LIEC has also changed from a small executive of 6 members to one of 14 members and also co-opted non-voting members. This has resulted in an explosion of member and branch activism. The Labour Party has a strong tradition of working with Trade Unions.

The LIEC is the administrative body of LIEC. The officers act in a voluntary capacity and are elected by LI members every two years. The principle role of the LIEC is to ensure that LI runs smoothly and effectively.

We also have a delegate-based General Committee (GC) that is responsible for determining LI policy.

#### What will be your role?

This is a key volunteer role and offers an opportunity to be at centre stage of transforming LI into an active and connected CLP, campaigning to promote Labour Party policies and a Labour Party victory in General Elections.

#### Your main aims are:

- Contributing to LI becoming an outward looking CLP by ensuring that LI members are up-to-date with LI and LP business, so that they can work together for a Labour Victory
- Assisting in fostering contacts and support with trade unions.
- Encouraging LI members to join a Trade union in their country of residence and/or retain membership in UK based trades unions.
- Developing vibrant relationships between trades unions and the Party.
- Together with LI equality officers taking steps to ensure that young, women, BAME, LGBT and disabled members are adequately represented and supported.
- With the LIEC, working to ensure that members of LI are not subjected to harassment or abuse within LI and the LP, including at branch and group meetings and online.
- Ensuring that LI members are aware of the [guidelines and code of conduct](#).

#### Some ideas of what your role could include:

Working with other LIEC officers, and talking to LI members, you can decide the priorities of how this role should be developed and what is needed for the smooth

running of LI. Here are some ideas of what this might involve:

- Work alongside political education co-ordinator to encourage Trade Unions involvement in cross-cutting policy objectives
- Keep members informed of Trade Union activity relevant to the Labour party
- Lead on CLP attendance on demonstrations called or supported by Trade Unions
- Provide a report of activities undertaken in line with development plan reporting process
- Develop the role and undertake other duties as appropriate
- Build strong links between the CLP and UK trade unions, in order to give affiliated trade unionists an effective voice within the local Party.
- Be the first line of communication between the CLP and union contacts.
- Grow the joint campaigning capacity of the local Party and trade unions.
- Ensure dialogue between local and UK trade union members, officials and Labour's elected representatives.
- Organise events and campaigning in order to increase and deepen the relationship with trade unionists.
- Write articles for the LI newsletter.

**For more information about your role visit:**

<https://www.labourinternational.net/the-licc/job-role-tu-liaison-officer/>

### **What skills/knowledge should you have?**

- You will need regular personal access to the internet.
- A working knowledge of the party organisation at branch, CLP and national level, and the LP and LI Rules and Standing Orders
- You will need to be organised and are able to prioritise work effectively under tight deadlines.
- Able to use, or are willing to learn how to use LI communication tools such as email, word documents, Slack and social media.
- Ability to identify and analyse political, social and economic issues.
- Demonstrate an openness in sharing information and keeping people informed.
- An understanding of trade union organisation and issues.
- Good communication skills.

### **What you can bring to the job**

- Friendly and approachable
- Enjoy working collaboratively as part of a team including information-sharing.
- A willingness to learn from others and also take the initiative
- An ability to change, adapt and work proactively.
- The ability to motivate and persuade
- Have enthusiasm and commitment
- Organised
- Have initiative and the ability to offer new idea
- Willing to work as part of a team and the ability to motivate and persuade

### **Lines of Communication**

You will be a voting member of the Labour International Executive Committee (LIEC) and will work closely with the LIEC and General Committee. You will also work

alongside volunteer LI members, making sure you work together as a team.

## **How much time will all this take?**

You will need to be available at weekends to attend LIEC, GC and some All Members Meeting meetings.

You are likely to be extra busy during local and general election times.

## **How to apply**

Elections for all LIEC roles take place in odd-numbered years. By-elections may be held at other times if there are vacancies.

Labour international members are notified when nominations are open, and provided with a nominations form to fill in and submit.

To be nominated as a candidate you need to write a personal statement of up to 200 words stating the skills you can bring and pointing out how you would develop this role.

You also need to be nominated by two other LI members or one branch. The name, email address and membership number of each candidate and nominator must be provided with the application.

## **This role is open to job share**

### **Useful links:**

Labour International website <https://www.labourinternational.net/>

GLU - [legal\\_queries@labour.org.uk](mailto:legal_queries@labour.org.uk)

Rulebook - <https://labour.org.uk/wp-content/uploads/2020/04/rulebook-2020.pdf>