

# **Labour International Executive Committee (LIEC)**

## **Regional Coordinator**

### **Job role**

#### **Who are we?**

Labour International (LI) is the constituency party for UK Labour Party members living abroad.

LI has seen considerable changes in the last 5 years: a massive increase of membership from 700 to over 3,000 members and an increase of branches from 7 to 25 branches. The structure of LIEC has also changed from a small executive of 6 members to one of 14 members and also co-opted non-voting members. This has resulted in an explosion of member and branch activism. With 25 branches spread across the globe, never has the regional coordinator role been as important as now.

The LIEC is the administrative body of LI. The officers act in a voluntary capacity and are elected by LI members every two years. The principle role of the LIEC is to ensure that LI runs smoothly and effectively.

We also have a delegate-based General Committee (GC) that is responsible for determining LI policy.

#### **What will be your role?**

This is a key volunteer role and offers an opportunity to be at centre stage of transforming LI into an active and connected CLP, campaigning to promote Labour Party policies and a Labour Party victory in General Elections.

The regional coordinator role helps build and strengthen the LI branch structure, and so you will play a key role. Some of the branches are relatively new, with new branch executive committees. Trying to organise branches across 24 time zones is no easy task, so there are three regional coordinators, each one to cover one of the following regions:

- The Americas
- Asia, Australasia and Pacific
- Europe, Africa and the Middle East

#### **Your main aims are:**

- To contribute to LI becoming an outward looking CLP with branches that can act locally as well as globally and play a part in securing a Labour victory.
- To continue the work of branch building across LI, including support to branch committees to ensure that they support their members to feel confident and well informed about LP policies and are fully equipped to play an active role in LI and the wider LP.
- To ensure that all members wherever they live have an equal opportunity to get

involved in their local branches and groups, including being able to attend Branch and other LI meetings, either face-to-face or by online videoconferencing.

- Together with LI equality officers to take steps to ensure that young, women, BAME, LGBT and disabled members are adequately represented and supported.
- With the LIEC, to work to ensure that members of LI are not subjected to harassment or abuse within LI and the LP, including at branch and group meetings and online.
- To ensure that LI members are aware of the LP [guidelines and code of conduct](#) .

## **Some ideas of what your role could include:**

Working with other LIEC officers, and talking to LI members, you can decide the priorities of how this role should be developed and what is needed for the smooth running of LI. Here are some ideas of what this might involve:

- Supporting branches in your region to enable and empower members to contribute, organise and campaign for a Labour victory, including helping branches to develop and support local initiatives in the promotion of Labour Party policy issues.
- Working with the LI Membership Secretary and LIEC officers to support the growth and development of branches in LI.
- Supporting new Branch Membership Secretaries in their roles and responsibilities.
- Helping branches plan new and creative ways to increase membership participation, develop new methods of recruitment, and welcome new members to their branches.
- Assisting branch executives to write branch development plans, and to contribute to the LI development plan.
- Encouraging collaborative working between branches in your region and across LI.
- Promoting the use of videoconferencing and other branch involvement techniques to maximise access to and for all members, including setting up local groups.
- Encouraging branches to participate fully in the LI GC and All Members meetings, including submitting motions so that members voices are heard.
- Working closely with the LIEC vice chair/membership and other regional coordinators.
- Together with LI diversity officers helping branches to be fully inclusive and representative of youth, women, BAME, and LGBT+ members and members with a disability or carer responsibilities.
- With the LIEC, working to ensure that members of LI are not subjected to harassment or abuse within LI and the LP, including at branch and group meetings and online.

## **It could also include:**

- Encouraging members, especially those from currently under-represented groups, to stand for LI officer posts.
- Helping branches to make links and work with local and regional organisations that share the values and aims of the Labour Party.

- Write articles for the LI newsletter.

## **What skills/knowledge should you have?**

- You will need regular personal access to the internet.
- Good communication skills.
- Able to use, or willing to learn how to use LI communication tools such as email, word documents, Slack and social media.
- A working knowledge of the party organisation at branch, CLP and national level, and the LP and LI Rules and Standing Orders
- An understanding of the training and information needs of LI members
- Knowledge of organising and campaigning techniques.
- You will need to be organised and are able to prioritise work effectively.

## **What you can bring to the job**

- Friendly and approachable
- Enjoy working collaboratively as part of a team including information-sharing.
- A willingness to learn from others and offer new ideas
- Able to take the initiative
- Be organised
- An ability to change, adapt and work proactively.
- The ability to motivate and persuade
- The ability to delegate and develop and create a team.
- Have enthusiasm and commitment

## **Lines of Communication**

You will be a non-voting member of the Labour International Executive Committee (LIEC) working with the vice chair/Membership.

You will be a voting member of the Labour International Executive Committee (LIEC) and will work closely with the LIEC and General Committee. You will also work alongside volunteer LI members, making sure you work together as a team. You'll be a member of the LI membership working group.

## **How much time will all this take?**

You will need to be available at weekends to attend LIEC, GC and some All Members Meeting meetings.

You are likely to be extra busy during local and general election times.

## **How to apply**

Elections for all LIEC roles take place in odd-numbered years. By-elections may be held at other times if there are vacancies.

Labour international members are notified when nominations are open, and provided with instructions and a nominations form to fill in and submit.

To apply as a candidate you need to write a personal statement of up to 200 words stating the skills you can bring and pointing out how you would develop this role.

You also need to be nominated by two other LI members or one branch.

**These posts are open to job share.**

**Useful links:**

Labour International website <https://www.labourinternational.net/>

GLU - [legal\\_queries@labour.org.uk](mailto:legal_queries@labour.org.uk)

Rulebook - <https://labour.org.uk/wp-content/uploads/2020/04/rulebook-2020.pdf>

January 2021